

**TOWN OF ELSMERE
SPECIAL COUNCIL
MEETING MINUTES
JUNE 22, 2010
COUNCIL CHAMBERS
6:30 p.m.**

CALL TO ORDER: Mayor Deborah A. Norkavage called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MAYOR	DEBORAH A. NORKAVAGE	PRESENT
1 ST DISTRICT	JOHN JAREMCHUK, JR.	PRESENT
2 ND DISTRICT	STEVEN BURG	PRESENT
3 RD DISTRICT	THOMAS S. NOVAK, JR.	PRESENT
4 TH DISTRICT	CHARLES MCKEWEN	PRESENT
5 TH DISTRICT	JOANN I. PERSONTI	PRESENT
6 TH DISTRICT	JOHN N. PASQUALE, JR.	PRESENT

Town Manager, John Giles – Present
Town Solicitor, Edward McNally – Absent
Lieutenant Christopher Workman – Absent

Finance Committee Members:
Amy Olga – Present
Treasurer, Paul Chalfant – Absent
Ron Russ – Absent

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

None

OLD BUSINESS:

None

Councilman Burg and Councilman Jaremchuk expressed their concerns regarding certain issues on the Police Budget due to a Chief's salary not being included in what was being proposed in the Public Safety Budget.

NEW BUSINESS:

Public Bid Opening for RFP 10-01:

A request for proposals for auditing services.

Finance Director, Joseph Schulcz opened and read for the record the bids for Audit Services which are as followed:

1. Haggerty & Haggerty - bid at \$48,000 - \$54,000 for a three (3) year total period.
2. McBride Shopa & Company – bid at \$22,500 for first year, \$23,000 for second year, and \$23,500 for the third year.
3. Rolling Johnson & Company – bid at \$22,400 for first year, \$23,000 for second year, and \$23,800 for third year.
4. Maillie Falconero – bid at \$12,750 for total amount of proposal

Mr. Giles stated there would not be a vote taken this evening since it will need to be looked over and confirmed that all requirements were met and would then come back to Mayor and Council at a later time.

Town Manager, John Giles reported a representative was to attend this evening's Council Meeting in order to discuss bond issues, but has not arrived as of yet.

Mayor and Council consider the following proposed budget:

2010-2011 Proposed Operating Budget
2010-2011 Proposed Revenue Budget
2010-2011 Capital Budget

2010-2011 Proposed Operating Budget

Administrative Department Budget

Salary

ACTION: A motion was made by Councilman Jaremchuk to grant all employees a 3% raise across the board for everyone. The motion was seconded by Councilwoman Personti.

VOTE:

1st District Councilman Jaremchuk – Yes, 2nd District Councilman Burg – Yes, 3rd District Councilman Novak – Yes, 4th District Councilman McKewen – Yes, 5th District Councilwoman Personti - Yes, 6th District Councilman Pasquale – No, Mayor Norkavage – Yes

VOTE: 6 – 1

Motion carried

Councilman Pasquale voted no since he would rather see a 2% increase this year and then have it upgraded to where it should be next year.

Overtime

Mr. Giles explained the overtime's increase of \$2,500 would be to cover special events.

Payroll Taxes

Mr. Giles explained this is based on the 3% increase which would be an increase of \$1,687.

Employee Longevity

Mr. Giles explained there would be a deduction of \$1,700 since the new employee would not be eligible for this.

Contributions

Councilman Novak recommended contributing \$10,000 to the Elsmere Fire Department instead of \$15,000.

Mayor Norkavage recommended the contribution remain at \$10,000.

Civic Affairs

ACTION: A motion was made by Councilman Jaremchuk to decrease the Civic Affairs line item to \$10,000. The motion was seconded by Councilman Pasquale.

VOTE:

All in favor

Motion carried

Water and Sewer

ACTION: A motion was made by Councilman Jaremchuk to decrease the Water and Sewer line item to \$6,000. The motion was seconded by Councilman Pasquale.

VOTE:

All in favor

Motion carried

Postage

ACTION: A motion was made by Councilman Jaremchuk to reduce the Postage line item to \$500. The motion was seconded by Councilwoman Personti.

VOTE:

All in favor

Motion carried

Training

ACTION: A motion was made by Councilman Novak to decrease the Training line item to \$3,000. The motion was seconded by Councilman Burg.

VOTE:

All in favor

Motion carried

2010-2011 Proposed Operating Budget

Code Department Budget

Salary's

ACTION: A motion was made by Councilman Novak to decrease the Postage line item to \$2,000. The motion was seconded by Councilman Burg.

VOTE:

All in favor

Motion carried

2010-2011 Proposed Operating Budget

Finance Department Budget

Transfer Tax

ACTION: A motion was made by Councilwoman Personti to increase the Transfer Tax line item to \$180,000. The motion was seconded by Councilman Pasquale.

VOTE:

All in favor

Motion carried

2010-2011 Proposed Operating Budget

Public Works

ACTION: A motion was made by Councilman Novak to decrease the Overtime line item to \$4,000. The motion was seconded by Councilwoman Personti.

VOTE:

1st District Councilman Jaremchuk – Yes, 2nd District Councilman Burg – No, 3rd District Councilman Novak – Yes, 4th District Councilman McKewen – Yes, 5th District Councilwoman Personti – Yes, 6th District Councilman Pasquale – No, Mayor Norkavage – Yes

VOTE: 5 – 2

Motion carried

Contract /Professional Services

ACTION: A motion was made by Councilman Jaremchuk to decrease the Contract/Professional Services line item to \$572,767. The motion was seconded by Councilman Pasquale.

VOTE:

All in favor

Motion carried

Fuel Oil

ACTION: A motion was made by Councilman Jaremchuk to decrease the Fuel Oil line item to \$6,000. The motion was seconded by Councilman Burg.

VOTE:

All in favor

Motion carried

Water and Sewer

ACTION: A motion was made by Councilman Pasquale to decrease the Water and Sewer line item to \$1,000. The motion was seconded by Mayor Norkavage.

VOTE:

All in favor

Motion carried

Maintenance of Streets

ACTION: A motion was made by Councilman Pasquale to reduce the Maintenance of Streets line item to \$13,000. The motion was seconded by Councilman Novak.

VOTE:

All in favor

Motion carried

2010-2011 Capital Budget

Administration

Mr. Giles explained he has asked for \$5,000 to keep the Code updated throughout the year so that every time an Ordinance is passed it would be forwarded to them which would automatically be updated on e-code. The new Code books that have been updated should arrive by next week. He further stated every three (3) months everyone would receive updated inserts for their Code book.

Public Works

Mr. Giles is requesting a Ford F350 Pick-up Truck with a plow package at \$39,000. He further stated he has not seen the truck as of yet.

Councilman Jaremchuk commented he has been through a lot of budgets, but feels this particular budget is a bare bones budget. He further stated they need to figure out a way in order to increase revenues for the Town for next years budget.

Mayor Norkavage agreed with Councilman Jaremchuk.

Councilwoman Personti suggested putting out a donation jar at the special events. She further suggested having a processing fee for tax payments mailed in as opposed to using the online electronic payment capability.

Councilman Burg commended the outstanding job that was done on the proposed budget considering the monies that are available to work with.

DEPARTMENTAL REPORTS:

None

ITEMS SUBMITTED BY MAYOR AND COUNCIL:

None

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: A motion was made by Councilman Jaremchuk to adjourn. The motion was seconded by Councilman Burg.

VOTE:

All in favor

Motion carried

The meeting was adjourned at 8:37 p.m.

These minutes summarize agenda and other issues discussed at this Council Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tapes may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

DEBORAH A. NORKAVAGE
MAYOR

JOANN I. PERSONTI
SECRETARY